

Springfield Golf and Country Club

2054 Gordon Street, Guelph, Ontario N1L 1G6

Phone (519) 821-4655

Fax. (519) 821-5300

Website: www.springfieldgolf.ca

CATERING INFORMATION

Thank you for considering **Springfield Golf and Country Club** for your special event. The modern banquet facilities and the magnificent landscaped will provide a beautiful setting for your special day. The highest standards in food and service will ensure your total satisfaction. Springfield's atmosphere is both exciting and relaxing and is for those who deserve and demand the best.

Banquet Facilities

Springfield has several options available, designed to accommodate the varying needs of Weddings, Meetings, Private Parties, Banquets and Tournaments.

SUNROOM	(up to 24) –Special menu available offering meal choices
TAMARAC	(Min. 75-150 for dinner/dance) or maximum 175 for Cocktail Reception
PINES	(Min. 20-65 for dinner/ dance) or maximum 75 for Cocktail Reception
SPIKES	(Min. 25-40 for dinner/ dance) or maximum 50 for Cocktail Reception

Room Charges – with a meal (may vary according to function requirements)

<u>Tamarac</u>	<u>Pines</u>	<u>Spikes</u>	<u>Gazebo</u>
\$500	\$200	\$200	\$200

Booking and Payments

After reviewing the enclosed information, should you wish to book an event, please contact Springfield's Catering Department at (519) 821-4655. **A \$500 non-refundable deposit is required to confirm the booking of a room.** The balance owing is due and payable upon receipt of our Statement outlining the function costs and payments. 2% interest will be charged on outstanding balances over 30 days.

Menu Selection and Number of Guests

As we only use the freshest ingredients for our function meals, **all menus must be arranged 30 days prior along with a guaranteed number of guests reported two weeks prior** to your function.

You may revise your expected numbers by as much as 10% up to 72 hours prior to the date of your function, after which changes may not be made and this will be the minimum number for which you will be billed. Written notice is required for any number changes. Should changes to your original expected numbers not be received by Springfield's Banquet Manager in accordance with the aforementioned terms, billing will be based on the original estimated on this contract.

General Information & Policies

- *Our enclosed menus are suggestions. Our Executive Chef and Banquet Manager would be pleased to assist you in arranging a menu to suit your needs.*
- *To confirm booking, a non-refundable deposit of \$500 is required along with a signed copy of the banquet contract. Banquet rooms and dates will not be held otherwise.*
- *We ask that you advise our Catering Department of your menu selection a minimum of 30 days prior to your function date.*
- *Prices quoted are guaranteed for a period of 90 days. Applicable taxes and 15% gratuity are applicable to all Food and Beverages.*
- *Your final seating arrangements/plans must be forwarded, along with your final numbers, to our Catering Department 2 weeks prior to your event.*
- *Plated functions with more than one meal selections must be accompanied by a detailed seating plan and place cards with appropriate meal selection labels on both seating plan and place card. Our catering department will be happy to provide you with an example.*
**Beef- Red label *Poultry-Yellow label *Fish- Blue label *Vegetarian-Green label*
- *Springfield Golf and Country Club reserves the right to provide alternate function space where numbers warrant or additional surcharges may apply.*
- *With the exception of Wedding Cakes, Springfield Golf and Country Club will be the sole provider of all food and beverage items.*
- *Due to health regulations, leftover food or beverages may not leave the property after an event.*
- *SOCAN & Re:Sound Fees: This fee must be paid when musical works are played at receptions, conventions, assemblies & fashion shows at an establishment.*

SOCAN (Society of Composers, Authors & Music Publishers of Canada)
*Pines Room: \$41.13 Tamarac Room: \$59.17 *fees subject to change*

Re:Sound (Music Licensing Company, formerly known as the Neighboring Rights Collective of Canada)
*Pines Room: \$18.51 Tamarac Room: \$26.63 *fees subject to change*
- *Providing Your Own Wine: CORKAGE FEE: 9.95/ 750ml bottle. You must obtain a Special Occasion Liquor Permit from the LCBO at least 15 day prior to your event. Original copy must be on site.*
- *An additional linen charge may be applied to your bill for oversize or Specialty linensPlease see our banquet coordinator for selections & prices*

- **Private events are required to pay 50% of the estimated function costs 2 weeks prior to the function date.** The outstanding balance is due and payable upon receipt of our Statement outlining the function costs and payments. If payment is not received within 10 days of the function date, the balance owing will be charged to the Credit Card Number provided.
- An additional Bartender charge of \$10/hour for a minimum of 4 hours will be applied to your bill should the bar sales be less than \$300 or the number of guests be reduced to less than the minimum requirement.
- A cake service charge of \$1.50 per person will be applied to cut and serve your cake as dessert. If your cake is to be served with the late night coffee service a \$50 charge will apply.
- **Cancellation of any function must be received 90 days prior to your function date or a cancellation fee amounting to 25% of the retail value of your function will be billed to you.**
- The catering department at **Springfield Golf and Country Club** must be consulted regarding all decorations, candles, displays or signage used on the property. We prohibit any items to be fastened to walls or floors with tape, tacks, pushpins, nails, glue, etc. Decorations and centerpieces are the responsibility of the event coordinator. As well, all decoration clean up is the responsibility of the event coordinator.
- We recommend that you arrange for a beverage or bar for your guests upon arrival in the reception hall.
- **The throwing of confetti or rice is prohibited on the premises as well as table sparkle/confetti. Should this occur a minimum cleaning fee of \$100 would be billed to the event coordinator.**
- **Springfield Golf and Country Club reserves the right to inspect and monitor your event, and discontinue services to all guests in the case of violations of Club Policy or Provincial Law. You will be held responsible for any damage to property or equipment caused by either yourself or your guests.** Should Springfield discontinue service to any or all of your guests, you shall remain liable for all amounts owed to the Club. Springfield assumes no responsibility for any loss or damage to goods, property and/or equipment brought into the facility by the organizer and guests.

For your convenience, we have the following items available for your use at a nominal charge. Please advise our Banquet Manager if you would like to reserve any of these items for your function.

Chairs for Gazebo (each)	\$3.75
Chair Covers	\$3.50
High Top Bar Tables	\$30.00
Mirrors (each)	\$5.00
Organza & Mini Lights (Head Table)	\$80.00

Meeting Information

Room Charges:

<i>Tamarac</i>	\$300.00
<i>Pines</i>	\$200.00

Meeting Hours: Monday - Friday 8:00 am - 5:00 pm

Room charges may vary according to meeting requirements

During Off Season and Closed Hours- must guarantee 25 people to Open

Refreshments:

<i>Continental Breakfast</i>	\$5.50/ person
<i>Includes assorted baked goods, fresh fruit, coffee, tea & fruit juices</i>	
<i>Coffee / Tea</i>	\$1.50/ person
<i>Fresh Fruit Juices</i>	\$1.50/ person
<i>Soft Drinks</i>	\$1.77/ person
<i>Muffins, Danish, Bagels</i>	\$1.75/ person
<i>Fresh Fruit</i>	\$1.75/ person
<i>Cookies</i>	\$1.75/ person

Equipment and Services:

<i>Power Point Projector & Screen</i>	\$65.00
<i>Screen Only</i>	\$15.00
<i>Lapel Microphone</i>	\$50.00
<i>Flip Charts and Markers</i>	\$20.00
<i>(Additional charges may apply depending on equipment availability)</i>	
<i>Photocopies – per copy</i>	\$0.25

All Day Meeting Package

All day meeting package includes

- Continental Breakfast of assorted breakfast pasties, coffee, tea & juices.
- Morning Break: Fresh fruit and replenished coffee, tea & juice.
- Afternoon Break: Fresh baked cookies & afternoon refreshments

Lunch includes assorted soft drinks & your choice of one of the following buffets

Summer Grill

\$24.95

Your choice of juicy sirloin burgers or grilled chicken breast on fresh bakery Kaisers with assorted cheese & toppings. Served with french cut fries, Caesar salad, assorted pickled vegetables & squares for dessert.

Assorted Deli Sandwich

\$24.95

Selection of deli sandwiches, served with your choice of home-made soup or garden salad or Caesar salad. All options include assorted pickled vegetables, fresh vegetable crudité & assorted squares.

Bistro Subs

\$23.95

Assorted deli meats, cheese, tomato & lettuce stacked on freshly baked Vienna bread. Served with your choice of home-made soup or garden salad or Caesar salad. All options include assorted pickled vegetables, fresh vegetable crudité & assorted squares.

California Wraps

\$23.95

Roasted turkey, fresh garden vegetables & cheese wrapped in a tortilla with honey Dijon sauce. Served with your choice of home-made soup or garden salad or Caesar salad. All options include assorted pickled vegetables, fresh vegetable crudité & assorted squares.

Fajita Skillet

\$25.95

Your Choice of either Chicken or Beef sautéed with onions & peppers. Served with tortilla shells, lettuce, tomatoes, cheese, sour cream, salsa, Mexican rice Pilaf & assorted squares for dessert.

Grilled Chicken Penne Florentine

\$24.95

Tender strips of grilled chicken tossed with mushrooms, vine ripe tomatoes & penne pasta in creamy garlic alfredo sauce. Served with freshly baked garlic bread, Caesar salad & assorted squares.

Oriental Stir-Fry

\$25.95

Fresh Stir-fried vegetables tossed in our tangy thai sauce your choice of (vegetarian, chicken or beef) Served with basmati rice & mixed garden salad & assorted squares.

Casual Lunch Menu

Choose one of the following options to be served buffet style.

Bistro Subs

\$17.99

Assorted deli meats, cheese, tomato & lettuce on fresh baked Vienna bread. Served with your choice of home-made soup or garden salad or Caesar salad; assorted pickled vegetables, fresh vegetable crudité & assorted squares.

California Turkey Wrap

\$17.99

Roasted turkey, fresh garden vegetables & cheese wrapped in a fresh tortilla with honey Dijon sauce. Served with your choice of home-made soup or garden salad or Caesar salad; assorted pickled vegetables, fresh vegetable crudité & assorted squares.

Summer Grill

\$17.99

6-oz sirloin burgers grilled on fresh baked kaisers with assorted cheese & toppings. Served with french cut fries, Caesar salad, & assorted squares.

Baked Tortellini

\$19.99

Three cheese Tortellini tossed in our home-style tomato sauce with button mushrooms & baby spinach, layered with cheese & baked. Served with Caesar salad & assorted squares.

Thai Stir Fry

\$19.99

Fresh Stir-fried vegetables tossed in our Szechuan stir-fry sauce (your choice of vegetarian, chicken or beef) Served with basmati rice, mixed greens salad & assorted squares.

Grilled Chicken Penne

\$19.99

Penne Pasta & grilled chicken tossed with button mushrooms & vine ripened tomatoes in a creamy garlic Alfredo sauce. Served with Caesar salad & assorted squares.

Grilled New York Steak

\$21.99

6- oz grilled New York Steak topped with sautéed mushrooms & onions. Served with roasted potatoes, assorted pickled vegetables, Caesar salad & assorted squares.

Chicken Parmesan

\$21.99

Lightly breaded chicken breast smothered in our home-style marinara sauce & cheese, served alongside of penne marinara, Caesar salad & assorted squares for dessert.

Fish & Chips

\$21.99

Beer battered haddock & french cut fries served with mixed baby greens, creamy coleslaw, assorted pickled vegetables & our in house made tartar sauce. Assorted squares for dessert.

Breakfast Buffet

(Minimum 25 people)

Fresh Baked Bread

Scrambled Eggs

Hickory Smoked Bacon

Breakfast Sausages

Savory Home fried Potatoes

Seasonal Fresh Fruit

Coffee, Tea & Assorted Fruit Juice

\$15.99/person

Brunch Menu

\$23.99 per person

(Minimum 30 People)

Fresh Baked Bread Display

Freshly baked breads & Assorted Breakfast Pastries

Salad Selections *(choose two)*

Signature Caesar

Mixed Greens

Rustic Potato

Greek Pasta

Symphony Spinach

Tuscan Three Bean

Fresh Vegetable Crudités with Herb Dip

Pickled Vegetables

Imported & Domestic Cheese & Fruit Display

Assorted Squares

Vegetable Frittata

Eggs, seasonal vegetables & aged cheddar cheese

Hickory Smoked Bacon

Debrazzini Sausage

Savory Home fried Potatoes

Baked Tortellini

*Three-cheese Tortellini tossed in our home style Tomato sauce
& baked with spinach, mushrooms & Italian cheese*

Coffee & Tea

Optional Brunch Add Ons

Belgian waffles with fresh berries & maple syrup... add \$4/pp

Oven roasted striploin finished with rich beef gravy... add \$6/pp

** applicable taxes and gratuities extra*

**prices subject to change*

Cold Deli Buffet

(Minimum 25 people) \$17.99/Person

Choose 3 Salad Options

Signature Caesar

Greek pasta

Symphony Spinach

Rustic Potato

Mixed Garden

Tuscan Three Bean

Assorted Deli-Meats

Assorted Cheese

Fresh Vegetable Crudités with Herb Dip

Fresh Kaiser Rolls & Freshly Baked Bread

Lettuce, Tomatoes & Onions

Pickled Vegetables

Premium Condiments

Assorted Squares

Coffee & Tea

Brunch Menu

\$23.99 per person

(Minimum 30 People)

Fresh Baked Bread Display

Freshly baked breads & Assorted Breakfast Pastries

Salad Selections (choose two)

Signature Caesar

Mixed Greens

Rustic Potato

Greek Pasta

Symphony Spinach

Tuscan Three Bean

Fresh Vegetable Crudités with Herb Dip

Pickled Vegetables

Imported & Domestic Cheese & Fruit Display

Assorted Squares

Vegetable Frittata

Eggs, seasonal vegetables & aged cheddar cheese

Hickory Smoked Bacon

Debrazzini Sausage

Savory Home fried Potatoes

Baked Tortellini

*Three-cheese Tortellini tossed in our home style Tomato sauce
& baked with spinach, mushrooms & Italian cheese*

Coffee & Tea

Optional BrunchAdd Ons

Belgian waffles with fresh berries & maple syrup... add \$4/pp

Oven roasted striploin finished with rich beef gravy... add \$6/pp

Bronze Buffet

\$28.99/ Person

Cold Selections

Freshly Baked Bread & Dairy Butter

Salad Selections (choose two)

**Signature Caesar*

**Mixed Greens*

**Rustic Potato*

**Greek Pasta*

**Symphony Spinach*

**Tuscan Three Bean*

Hot Selections

...all Options Include Roasted Mini Red Potatoes & Seasonal Vegetables

Choose One Option from this Section

Cracked Pepper Rubbed Roasted Striploin & Rich Beef Gravy

Roasted Pork Loin with Caramelized Onions & Roasted Garlic

Chicken Breast Supreme Finished with Spinach & Parmesan Cream Sauce

Salmon In Puff Pastry with White Wine Dill Cream Sauce

Choose One Option from this Section

Penne Alfredo with Vine-ripened Tomatoes, Mushrooms & Baby Spinach

Three-cheese Tortellini Marinara, Baked with Spinach, Mushrooms & Italian Cheese

Penne, Sausage & Peppers in a Zesty Home-style Tomato Sauce

Fresh Stir-fry Vegetables & Shanghai Noodles in a Tangy Thai Sauce

Wicked Thai Stir fry Simmered in a Mild Curry Sauce Served with Basmati Rice

Dessert

Assorted Dessert Squares

Coffee & tea

Silver Buffet

\$34.99/ Person

Cold Selections

Freshly Baked Bread & Dairy Butter

Salad Selections (choose two)

**Signature Caesar*

**Mixed Greens*

**Rustic Potato*

**Greek Pasta*

**Symphony Spinach*

**Tuscan Three Bean*

Cold Trays

Fresh Vegetable Crudité

Assorted Pickled Vegetables

Assorted Cheese & Crackers

Hot Selections

...all Options Include Roasted Mini Red Potatoes & Seasonal Vegetables

Choose One Option from this Section

Rosemary & Cracked Pepper Rubbed Roasted Striploin & Rich Beef Gravy

Roasted Pork Loin with Caramelized Onions & Roasted Garlic

Chicken Breast Supreme Finished with Spinach & Parmesan Cream Sauce

Salmon In Puff Pastry with White Wine Dill Cream Sauce

Choose One Option from this Section

Penne Alfredo with Vine-ripened Tomatoes, Mushrooms & Baby Spinach

Three-cheese Tortellini Marinara, Baked with Spinach, Mushrooms & Italian Cheese

Penne, Sausage & Peppers in a Zesty Home-style Tomato Sauce

Fresh Stir-fry Vegetables & Shanghai Noodles in a Tangy Thai Sauce

Wicked Thai Stir fry Simmered in a Mild Curry Sauce Served with Basmati Rice

Dessert

Assorted Tortes & Cheesecakes

Fresh Fruit Display

Coffee & Tea

Gold Buffet

\$40.99/ Person

Cold Selections

Freshly Baked Bread & Dairy Butter

Salad Selections (choose three)

- *Signature Caesar*
- *Rustic Potato*
- *Symphony Spinach*
- *Mixed Greens*
- *Greek Pasta*
- *Tuscan Three Bean*

Cold Trays

- Fresh Vegetable Crudité*
- Assorted Pickled Vegetables*
- Assorted Cheese & Crackers*

Seafood Trays

- Smoked Salmon & Capers*
- Jumbo Shrimp & Cocktail Sauce*

Hot Selections

...all Options Include Roasted Mini Red Potatoes & Seasonal Vegetables

Choose One Option from this Section

- Rosemary & Cracked Pepper Rubbed Roasted Striploin & Rich Beef Gravy*
- Roasted Pork Loin with Caramelized Onions & Roasted Garlic*
- Chicken Breast Supreme Finished with Spinach & Parmesan Cream Sauce*
- Salmon In Puff Pastry with White Wine Dill Cream Sauce*

Choose Two Option from this Section

- Penne Alfredo with Vine-ripened Tomatoes, Mushrooms & Baby Spinach*
- Three-cheese Tortellini Marinara, Baked with Spinach, Mushrooms & Italian Cheese*
- Penne, Sausage & Peppers in a Zesty Home-style Tomato Sauce*
- Fresh Stir-fry Vegetables & Shanghai Noodles in a Tangy Thai Sauce*
- Wicked Thai Stir fry Simmered in a Mild Curry Sauce Served with Basmati Rice*

Dessert

- Assorted Tortes & Cheesecakes*
- Fresh Fruit Display*
- Coffee & Tea*

Platinum Buffet

\$45.99/ Person

Cold Selections

Freshly Baked Bread & Dairy Butter

Salad Selections (choose three)

- *Signature Caesar*
- *Rustic Potato*
- *Symphony Spinach*
- *Mixed Greens*
- *Greek Pasta*
- *Tuscan Three Bean*

Cold Trays

- Fresh Vegetable Crudité*
- Assorted Pickled Vegetables*
- Assorted Cheese & Crackers*

Seafood Trays

- Smoked Salmon & Capers*
- Jumbo Shrimp & Cocktail Sauce*

Hot Selections

...all Options Include Roasted Mini Red Potatoes & Seasonal Vegetables

Choose Two Option from this Section

- Rosemary & Cracked Pepper Rubbed Roasted Striploin & Rich Beef Gravy*
- Roasted Pork Loin with Caramelized Onions & Roasted Garlic*
- Chicken Breast Supreme Finished with Spinach & Parmesan Cream Sauce*
- Salmon In Puff Pastry with White Wine Dill Cream Sauce*

Choose Two Option from this Section

- Penne Alfredo with Vine-ripened Tomatoes, Mushrooms & Baby Spinach*
- Three-cheese Tortellini Marinara, Baked with Spinach, Mushrooms & Italian Cheese*
- Penne, Sausage & Peppers in a Zesty Home-style Tomato Sauce*
- Fresh Stir-fry Vegetables & Shanghai Noodles in a Tangy Thai Sauce*
- Wicked Thai Stir fry Simmered in a Mild Curry Sauce Served with Basmati Rice*

Dessert

- Assorted Tortes & Cheesecakes*
- Fresh Fruit Display*
- Coffee & Tea*